

**Owens Corning Composite Materials Canada LP  
Guelph Plant  
Public Liaison Committee (PLC)  
DRAFT Meeting Summary  
October 22, 2024  
5:30 p.m. – 6:40 p.m.**

**PLC Members in Attendance:**

Tyler Black, Environmental Health Specialist, Wellington-Dufferin-Guelph Public Health  
Caroline Forsyth, Health and Safety Manager, Guelph Water Works  
Calvin Hyde, Membership Sales/Engagement Specialist, Guelph Chamber of Commerce  
Melanie Lamb, Program Coordinator, Two Rivers Neighbourhood Group  
Marcel Schlaf, Ph.D., Department of Chemistry, University of Guelph

*Absent:*

John Kinkead, Community Member  
Stefanie Nadalin, Principal, Sacred Heart Catholic Elementary School  
Lorraine Pagnan, Community Member

**Representatives from Owens Corning Guelph:**

Brett Arnold, Quality Leader  
Patrick Drabicki, Environment, Health and Safety Leader  
Kate Stanley, Community Liaison Representative  
Jeff Taylor, Plant Manager

**Other Attendees:**

Penny McInnis, Montrose Environmental Group

**Facilitator**

Kelly Henry

**Meeting Handouts:**

- Draft PLC Meeting Summary – July 16, 2024

**Welcome and Introductions**

Kelly Henry greeted the committee members and reviewed the mission of the PLC. She welcomed new members Tyler Black, Calvin Hyde, and Dr. Marcel Schlaf.

Brett Arnold gave an overview of the products manufactured at the plant and how they are used.

**Old Business**

- The group finalized the summary of the July 16, 2024, PLC Meeting. The summary will be posted to the website (ocguelph.com).

**Proposed Meeting Schedule for 2024**

- Q1: Proposed Jan. 21
- Q2: Proposed March 25
- Q3: Proposed July 15
- Q4: Proposed Oct. 21

## **Plant Update**

- Jeff Taylor gave an update on:
  - Community
    - Owens Corning was a sponsor of Praise the Ward, a community celebration, which took place on Sept. 21. The company covered the cost of printing and publicity for the event.
- Patrick Drabicki reviewed:
  - Health and Safety
    - No reportable incidents or injuries occurred since the last PLC meeting.
    - A variety of audits have been conducted over the past few weeks.
      - A three-day ISO audit was conducted in late September during which the plant's health and safety, environmental and quality systems were reviewed. No nonconformities were identified.
      - Two internal "cross audits" were completed. Patrick Drabicki traveled to Amarillo, Texas, to review a sister plant's operations, while a team member from Jackson, Tenn., audited the Guelph facility. Each experience resulted in learnings and observations.
- Jeff Taylor shared information regarding:
  - Operations
    - A newly-renovated office for the technical team is complete and a large area within the plant has been converted into warehouse space.
    - A roofing replacement project is underway.
- Jeff Taylor, Brett Arnold and Penny McInnis discussed:
  - Site-Specific Standard (SSS) Renewal Application
    - The SSS for hexavalent chromium expires on June 30, 2026; the renewal application is required to begin 15 months prior to that date and submission of the application is planned for March 31, 2025.
    - A renewal schedule has been developed which includes a list of action items, including two rounds of source testing (performed in 2024), and technical benchmarking, which is ongoing and will be completed prior to the application submission.
    - The plant is meeting with representatives from the MECP on a monthly basis to confer on the SSS renewal application process and report progress. A tour of the site for the MECP was conducted in September 2024.
    - The team will continue to communicate with MECP regarding any public concerns.

## **Regulatory Reporting**

- Jeff Taylor reviewed:
  - The regulatory reporting schedule for 2025:
    - Written Summary for Site Specific Action Plan (Due: March 31)
    - Site Specific Standard Renewal Application (Due: March 31)
    - National Pollutant Release Inventory (Due: June 1)
    - Emission Summary and Dispersion Modelling Report Update (Due: June 30)
    - Acoustic Assessment Report (Due: June 30)
    - ECA Annual Written Summary (Due: August 31)

### **Community Hot Topics**

- Caroline Forsyth updated the group on the construction happening at the Guelph Water Works facility.
- Melanie Lamb talked about the Pumpkin Promenade happening on Nov. 1. Activities include an illuminated pumpkin trail, a jack-o-lantern contest, pumpkin carving demonstrations, face painting, music, food and refreshments.
- Calvin Hyde discussed upcoming Chamber of Commerce events. He mentioned that Shakiba Shayani, the president and CEO, will be leaving the organization and a search is being conducted to replace her.
- Tyler Black updated the committee on health department initiatives, including flu shot clinics and Covid vaccines.
- Marcel Schlaf gave an update of University of Guelph initiatives and the Guelph Community Boating Club, of which he is a member.

### **Action Items:**

The company will:

- Seek and implement opportunities for driving additional reductions.
- Continue to report stack testing results to the Ministry and PLC.
- Post the Oct. 22, 2024 PLC agenda to the website a month prior to the next meeting.
- Commit to continue the PLC.

### **Next Meeting:** Tuesday, Jan. 21, 2025

- Provide an update on regulatory reporting for 2025.
- Share information on the company's operations.